

# T.E.A.C.H. Early Childhood® Nebraska CDA ONLY Scholarship Application



Nebraska Association for the  
Education of Young Children

## Instructions and Helpful Information

- CAREFULLY and COMPLETELY read and fill out every page. Answer every question.
- Sign and initial page five of the application.
- Attach pay verification:
  - A recent paystub (center teachers and directors) *OR*
  - A detailed statement of income (family child care providers & directors that are not paid a salary)
- Submit completed application by mail or email.
- Please keep a copy of your complete application for your records.**

## Next Steps

- Contact the community college you would like to attend and ask for information about taking your CDA classes there.
- A T.E.A.C.H. scholarship counselor will be in touch with you shortly. It can take 4-6 weeks to completely approve a scholarship application. You can always call or email to verify your application has been received.

*Return this entire application packet with income verification to:*

**T.E.A.C.H. Early Childhood® Nebraska ♦ 650 J Street, Suite 23 ♦ Lincoln, NE 68508**

Email: [teach@nebraskaaeyc.org](mailto:teach@nebraskaaeyc.org)

More information can be found at [www.NebraskaAEYC.org](http://www.NebraskaAEYC.org) or  
call (402) 858-5143.

# T.E.A.C.H. Early Childhood® Nebraska CDA Only Scholarship Application

## General Demographic Information-

I have applied for a T.E.A.C.H. scholarship in the past or was a previous T.E.A.C.H. student.:  No  Yes

I am applying for a/an:

\_\_\_\_\_ Infant/Toddler CDA Scholarship \_\_\_\_\_ Preschool CDA Scholarship \_\_\_\_\_ Family Child Care CDA Scholarship

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Gender: \_\_\_\_\_

Full Address: \_\_\_\_\_ County: \_\_\_\_\_

Phone: Home ( ) \_\_\_\_\_ Cell or other # ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_ Ext. \_\_\_\_\_

Email: *Please print clearly* \_\_\_\_\_ ***Please list an email that is checked frequently.***

What is your job title? \_\_\_\_\_ Family Child Care Provider \_\_\_\_\_ Lead/Head Teacher  
(Please choose one) \_\_\_\_\_ Program Director-Owner \_\_\_\_\_ Teacher  
\_\_\_\_\_ Program Director-Employee \_\_\_\_\_ Teacher Assistant/Aide  
\_\_\_\_\_ Other, please list \_\_\_\_\_

Beginning date of employment in current workplace: \_\_\_\_\_  
(month) (day) (year)

How long have you worked in the early childhood field? \_\_\_\_\_  
(years) (months)

What ages of children do you provide care for in your classroom/group? \_\_\_\_\_

Number of children in your classroom/group: \_\_\_\_\_

How did you find out about T.E.A.C.H. Early Childhood® NEBRASKA? \_\_\_\_\_

How many people live in your household? (Only include self, spouse, children) \_\_\_\_\_

Household Status: \_\_\_\_\_ married/parent \_\_\_\_\_ married/no children \_\_\_\_\_ single/parent \_\_\_\_\_ single/no children

Do you consider yourself Latinx? \_\_\_\_\_ No  
\_\_\_\_\_ Yes (This includes Mexican, Mexican-American, Chicano, Puerto Rican, Cuban, Spanish)

What do you consider yourself?: \_\_\_\_\_ White \_\_\_\_\_ Black or African-American \_\_\_\_\_ American Indian or Alaska Native  
\_\_\_\_\_ Native Hawaiian or Pacific Islander (This includes Samoan, Chamorro, or other Pacific Islander)  
\_\_\_\_\_ Asian (This includes Asian Indian, Japanese, Chinese, Korean, Vietnamese, Filipino, or other Asian)  
\_\_\_\_\_ Other, two or more races \_\_\_\_\_ Other

Preferred language for learning: \_\_\_\_\_ Other languages you speak fluently: \_\_\_\_\_

Have your parents or siblings ever attended college?  No  Yes

Have your parents or siblings ever graduated from college?  No  Yes

Are you CPR/First Aid certified?  No  Yes

Do you hold any of the following credentials and/or specializations?

CDA (Specialization:  Infant/Toddler  Preschool  Family Child Care  Home Visitor  Bi-Lingual)

State Teaching License  What state? \_\_\_\_\_ State Issued Credential  What state? \_\_\_\_\_

**For Office  
Use Only**  
**Updated  
March 2023**

Date Received: \_\_\_\_\_ Model: \_\_\_\_\_ Funder: \_\_\_\_\_

Initial Approval: \_\_\_\_\_ Final Approval: \_\_\_\_\_ Notified of Award/Date: \_\_\_\_\_

Incomplete/Ineligible/Date Returned/Reason: \_\_\_\_\_

**Income Statement**– Please only fill out one section.

**Section 1**– Child Care Program Teachers/Assistants/Aides, Director Employees & Director Owners that are paid a salary.

**Section 2**– Family Child Care Providers & Director Owners that are not paid a salary.

**! All applicants must submit a copy of their primary child care income and hours worked for verification. !**  
**Teachers/assistants/aides and directors that are paid a salary must submit their most recent paystub.**  
**Family child care providers and director owners that are not paid a salary must submit a detailed statement of income. Do NOT send copies of taxes or a W-2.**

**SECTION 1**– Child Care Program Teachers/Assistants/Aides, Director Employees & Director Owners that are paid a salary.

Name of Employer: \_\_\_\_\_ How many hours per week do you work? \_\_\_\_\_

I am paid \$ \_\_\_\_\_ per  hour  week  month  year

I work:  a full year  a partial year (please explain) \_\_\_\_\_

Total yearly household income (including spouse income): \_\_\_\_\_

**For Office Use Only**– \$ \_\_\_\_\_ Hourly Salary

**SECTION 2**– Family Child Care Providers & Director Owners that are not paid a salary.

*Please complete for the last full month you provided child care:*

How many hours per week do you work? \_\_\_\_\_ (60 hours per week maximum)

**Revenue**

What is the total amount paid to you by parents each month? \$ \_\_\_\_\_

How much was your Child Care Food Program Reimbursement? \$ \_\_\_\_\_

How much was your monthly child care subsidy (Title XX) payment? \$ \_\_\_\_\_

**Total Monthly Income** (total of all income sources) \$ \_\_\_\_\_

**Expenses**

*Last month, how much did you spend on expenses for your child care?:*

Food \$ \_\_\_\_\_ Toys \$ \_\_\_\_\_

Asst. Care/Substitutes \$ \_\_\_\_\_ Crafts/Supplies \$ \_\_\_\_\_

Mileage (48.5 cents per mile) \$ \_\_\_\_\_ Training Fees \$ \_\_\_\_\_

Gifts for Children/Families \$ \_\_\_\_\_ Other (specify) \$ \_\_\_\_\_

**Total Monthly Expenses** (total of all expenses) \$ \_\_\_\_\_

**For Office Use Only**

Total Monthly Revenue \$ \_\_\_\_\_ x 12 = \$ \_\_\_\_\_ = Yearly Revenue

Total Monthly Expenses \$ \_\_\_\_\_ x 12 = \$ \_\_\_\_\_ = Yearly Expenses

Yearly Revenue \$ \_\_\_\_\_ - Yearly Expenses \$ \_\_\_\_\_ = \$ \_\_\_\_\_

÷ 52 weeks = \$ \_\_\_\_\_ ÷ hours worked per week \_\_\_\_\_ = \$ \_\_\_\_\_ Hourly Salary

**DON'T FORGET TO INCLUDE YOUR PAY VERIFICATION!!**

**Education Information-**

High School	Dates Attended	Diploma? (check one)	GED? (check one)
		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
College/University	Dates Attended	Majors	Credits Earned/Degree

Which community college would you like to attend? \_\_\_\_\_  
 \_\_\_\_\_ (College) \_\_\_\_\_ (Campus/City)

When would you like to start? (Term) \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_ Winter (MCC students only)

Are you currently enrolled in a CDA or Early Childhood Degree program at a college or university in Nebraska?  
 \_\_\_\_\_ No \_\_\_\_\_ Yes; Please describe how far along you have progressed toward the CDA or degree:  
 \_\_\_\_\_

Have you taken any college credits in the last two years?  No  Yes

Have you taken any early childhood education credits in the last two years?  No  Yes - How many? \_\_\_\_\_

**Participating Child Care Program Information-**

License Number- (*Found in 3rd paragraph of license*): \_\_\_\_\_ Number of Staff Employed: \_\_\_\_\_

License Capacity: \_\_\_\_\_ Number of Children Currently Enrolled: \_\_\_\_\_

License Type: \_\_\_\_\_ Family Child Care Home I \_\_\_\_\_ Family Child Care Home II \_\_\_\_\_ Preschool  
 \_\_\_\_\_ Child Care Program \_\_\_\_\_ Grant Funded Public School Preschool (Formally Rule 11)

Program Auspices: \_\_\_\_\_ Independent not-for-profit \_\_\_\_\_ Church Affiliated \_\_\_\_\_ Head Start  
 \_\_\_\_\_ For Profit \_\_\_\_\_ Public not-for-profit

Is this program accredited?:  Yes  No If yes, by who?: \_\_\_\_\_

This program participates in NE Step Up To Quality:  No  Yes—What step have you been awarded? \_\_\_\_\_

Subsidy Information: (*Formally, Title XX*)  
 \_\_\_\_\_ This program accepts child care subsidy and currently has children receiving subsidized care.  
 \_\_\_\_\_ This program accepts child care subsidy, but doesn't currently have children receiving subsidy in care.  
 \_\_\_\_\_ This program does not accept child care subsidy.

*Family child care providers may skip this section.*

Name of Program: \_\_\_\_\_

Program Full Address: \_\_\_\_\_ County of Program: \_\_\_\_\_

Program Phone Number: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Email: *Please print clearly* \_\_\_\_\_ *Please list an email that is checked frequently.*

Is this program managed by another organization or entity?:  
 \_\_\_\_\_ No- *If no, please skip this section.* \_\_\_\_\_ Yes- *If yes, please provide parent company name and address:*

Name of Parent Organization: \_\_\_\_\_

Full Address : \_\_\_\_\_

Contact Person / Title: \_\_\_\_\_ Email: \_\_\_\_\_

## T.E.A.C.H. Recipient Personal Responsibilities Agreement

This is an agreement between T.E.A.C.H. Early Childhood® Nebraska and the scholarship recipient. Please read carefully, initial each box, and then sign this agreement.

### CONGRATULATIONS ON YOUR DECISION TO CONTINUE YOUR EDUCATION!

You should be very proud of yourself for investing in your own future and increasing your education with a CDA. This scholarship represents an amazing opportunity—debt free college credits! This benefit comes with various responsibilities. Please understand that by signing this agreement, you will fulfill all of the terms of the Personal Responsibilities Agreement. **If you do not fulfill all the terms of the Personal Responsibilities Agreement, you may be asked to repay what has been invested in your education and will jeopardize your continued and/or future eligibility to participate in this program.**

As a T.E.A.C.H. Early Childhood® Scholarship Recipient, I will (please initial each box):

1. Commit to continued employment in the field of early childhood education. I understand that I will continue to work in early childhood while enrolled in coursework AND for an additional six months. (If you are considering a career change, **do not** apply for this scholarship.)
2. Complete the 3-4 college classes required to obtain the CDA **during a 12 month period**. Attend class, study, work hard and be a responsible student. This is a great opportunity that should be taken seriously.
3. Regularly communicate with my scholarship counselor. My counselor is available to help guide me through the process of attending college as well as balancing my college, work, and family responsibilities. He/She is just a phone call or email away and can answer many questions.
4. Contact my scholarship counselor regarding **any changes** to my employment, contact information, personal life, or college status. I will notify my counselor **IMMEDIATELY** if I am having difficulty in meeting any class requirements. Do not wait until the term is over.
5. Submit paperwork and forms in a timely manner. Class schedules must be submitted in time for scholarship counselors to issue charge approvals to the appropriate school.
6. Submit my grades **as soon as possible** at the close of the term. Keeping my scholarship record up-to-date is critical to ensuring that I can continue my education without unnecessary delays.
7. Pay 10% of the cost of tuition and books. Pay my bills from T.E.A.C.H. and/or my college in a timely manner. It is my responsibility to ensure that I am meeting all of my obligations.

Initial

Initial

Initial

Initial

Initial

Initial

Initial

Please check one that best describes your educational goals on a T.E.A.C.H. scholarship:

- Take a few early childhood courses to obtain or upgrade job-related skills
- Earn Infant/Toddler, Preschool, or Family Child Care CDA
- Earn Infant/Toddler, Preschool, or Family Child Care CDA & transfer to a community college to earn an Associate Degree
- Earn an Early Childhood Certificate or Diploma
- Earn an Early Childhood Associate Degree
- Earn an Early Childhood Associate Degree & transfer to a four-year college/university to earn a Bachelor's Degree
- Earn a Birth-Kindergarten License
- Earn a Bachelor Degree

### Statement & Signature of Applicant-

I attest to the fact that the information that I have provided is true and accurate. Based on this information I am applying to the Nebraska Association for the Education of Young Children, Inc. for a scholarship to help pay the cost of educational expenses.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_